Our Lady of Mount Carmel
Baptism Registration Package

Welcome

The Lord has blessed you and our parish with a beautiful gift of your child.

You have played an important part in God's plan of creation, and with Him have given life to a new member of His family.

The Baptism of your child provides an opportunity to examine your own Catholic Christian life and invites you to reflect on your hopes and dreams for your child.

Infant Baptism: (requirements)

- Offered for children below the age of 7 years old.
- Godparents **must** be practicing Catholics, be at least 16 years of age, and **MUST** have received all the Sacraments of Initiation; (Baptism, Confirmation, and Eucharist).
- **Married** Godparents are <u>required to have been married in the Catholic Church and must submit a copy of their marriage certificate.</u>
- Both parents and godparents are required to attend a pre-baptism class prior to baptism.
- Certificate of class completion is accepted for parents or godparents who attended the class at another parish. Class certificates no older than 2 years old will be accepted.

Fees

Class Only - Designed for those who plan to baptize at another parish.
- A non-refundable $25 fee must be submitted with all pre-baptism class applications for parents or godparents.

Baptisms - there is a $50 non-refundable fee.

Required Documents

☐ Photocopy of child's birth certificate or adoption papers.

☐ Photocopy of Church Marriage certificate for <u>married godparents</u>.

☐ Godparent-Sponsor Application Form (one per primary godparent).

☐ Godparent Confirmation certificate (one per primary godparent).

☐ Completed and signed Parent/Legal Guardian application form.

☐ Pre-baptismal class certificate of completion (req'd if pre-baptism class attended at another parish).

☐ Pastor letter granting permission to baptize outside their registered parish (required for all applicants **not** registered at Our Lady of Mount Carmel Parish).

NOTE: All submitted documents must be entirely completed, signed, & fees paid before the baptism can be scheduled.

Please submit all forms a minimum of two weeks prior to attending the pre-baptismal class.

Questions Contact: Deacon Raymond Elias

Parish Office: 707.422.7767 ext. 308

email: deaconraymondelias @sbcglobal.net

Our Lady of Mount Carmel

Baptism Registration Form

Date Application Submitted (Print) _____	**Requested class date** (Print) _____	**Requested Baptism Date:** _____ **Church Name** (Print): _____ **Address** (Print): _____
Child's First Name (Print)	**Child's Middle Name** (Print)	**Child's Last Name** (Print)
Child's Date of Birth (Print)	Male ☐ Female ☐	**Place of Birth** (Location, City, State) (Print)
Mother's Maiden Name (Print First and last name)	**Mother's Religion** (Print)	*Parish use only* **Date class training completed:**_____ **Location of Training**:_____
Father's Full Name (Print)	**Father's Religion** (Print)	*Parish use only* **Date class training completed:**_____ **Location of Training**:_____
Parents Registered Parishioners of OLMC? Yes ☐ No ☐ **Registered to another Parish?** Name of Church:_____	**Parents do you have any other children?** Yes ☐ No ☐ If Yes, enter their age (years)	**Parents Marital Status** Single: Yes ☐ No ☐ Married in Church: Date: _____ Location:_____ Civil Married: Date: _____ Plan to Marry in the Church? Yes ☐ No ☐
Parents Mailing Address (Print)	**City & Zip Code** (Print)	**Home Phone #:** _____ **Cell Phone #:** _____ **Email Address**: _____
I agree to raise the child in the faith **Mother's Signature**	**Baptism registration fees are non-refundable** Ordinary Baptism Fee: $50 ordinary Private Baptism Fee: $200 (for Registered Parish Parishioners only) **Amount paid: _____ Date paid: _____**	I agree to raise the child in the faith **Father's Signature:**
Godmother's Full Name (Print First and last name) _____ Age: _____ **Godmother's Religion** (Print) Initiated in the Church? Yes ☐ No ☐ Practicing Catholic? Yes ☐ No ☐	**Godmother Marital Status** Single? Yes ☐ No ☐ Divorced? Yes ☐ No ☐ Annulment? Yes ☐ No ☐ Married in Church: Yes ☐ No ☐ Date:_____ Location:_____ Civil Married: Yes ☐ No ☐ Date_____	*Parish use only* **Date class training completed:**_____ **Location of Training**:_____
Godfather's Full Name (Print First and last name) _____ Age: _____ **Godfather's Religion** (Print) Initiated in the Church? Yes ☐ No ☐ Practicing Catholic? Yes ☐ No ☐	**Godfather Marital Status** Single? Yes ☐ No ☐ Divorced? Yes ☐ No ☐ Annulment? Yes ☐ No ☐ Married in Church: Yes ☐ No ☐ Date:_____ Location: _____ Civil Married: Yes ☐ No ☐ Date_____	*Parish use only* **Date class training completed:**_____ **Location of Training**:_____
Completion of Baptism Rite	*Parish use only* **Name & Title of Celebrant** (Print) _____	**Signature:** _____ **Date:** _____

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Pre-Baptism Class and Baptism Scheduled Dates

Pre-Baptism Class (Attendance is **mandatory** prior to the Baptism)

1. Registration in **advance is required**; **applications must** be submitted **no later than 1 week prior to the class.**
2. Parents and the Primary Godparents are **<u>required</u>** to attend the class prior to the Baptism.
3. **Pre-baptism classes and Baptism dates**- please refer to schedule below.
4. The Pre-baptismal class may be attended at another Catholic parish, however the parish that provided the training is required to forward directly to our parish the class certificate of class completion, as proof of having attended the class.

Registration and Class Fees

Regular baptisms - $50 and is non-refundable.

Class Only - Designed for those who plan to baptize at another parish.
- A non-refundable $25 fee must be submitted with all pre-baptism class applications for parents or godparents.

2023 Pre-Baptism Class Dates Class time: 9:45 -1PM In the Church	2023 Scheduled Baptism Dates
Parents and Godparents are **required** to attend the pre-baptism class in advance	Must arrive at the church **no later** than 10:40 AM
January 14	January 21
February 11	February 18
March 11 – **No class** due to Lent season. Ash Wednesday Feb.22nd	March 18 - **No baptisms** during Lent Easter- April 17th
April 15	April 22
May 13	May 20
June 10	June 17
July 8	July 15
August 12	August 19
September 9	September 16
October 14	October 21
November - 11	November 18
December – no class	December - No Baptisms

Questions

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Our Lady of Mount Carmel

Choosing the Godparents for your Child

Choosing a godparent for your child is an important decision.

The Catholic Church has very specific requirements for persons willing to accept the responsibilities of a godparent. These requirements are found in the Church's **Canon Law** Numbers **872-874**.

1. (**Canon 874**) To be a godparent a person must:

> **A**. Be suitable for the role and have the intention of fulfilling it.
>
> **B**. Be at least (16) sixteen years of age.
>
> **C**. Be a catholic who has been confirmed and has received Holy Communion.
>
> > ➢ Regularly attends Sunday Mass.
>
> **D**. Be living a life in harmony with the Catholic faith, example:
> > ➢ If married, they should be married in the Catholic Church.
> >
> > ➢ If single, you are to be living as a single person.
>
> **E**. Cannot be the father or the mother of the child to be baptized.

2. (**Canon 872**) Together with the parents the role of the godparent(s) is to present the child for baptism and to help the child live a Catholic Christian life.
> ➢ Sponsors have a spiritual responsibility of nurturing the faith of their godchild and must be faithful members of God's Church

3 (**Canon 873**) One godparent, male or female, is sufficient; but there may be two, one male and one female.

4. (**Canon 874**) A baptized person who belongs to a non-Catholic church community may not be a godparent but may be a witness to the baptism only in company with a Catholic godparent.

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Godmother Application

☐ Attending class only
☐ Baptism and class at OLMC
Godmother First & Last Name (Print): _____Age:_____

Address: (Print): _____

City: (Print): _____ / State:_____ / Zip code: _____

Home Phone Number: _____ Cell Number: _____
===

Name of Godchild: _____ Birth date: _____

Parents names: _____

Date of Godchild's Baptism: _____

Name of Baptizing Church:_____

Church Address:_____
===

Special Instructions

➢ There is a $25 non-refundable fee for all class participants who plan to baptize at another parish.
➢ Registration payment required when registration form submitted to the parish office.
➢ Submit with your application with a copy of your Confirmation certificate.
➢ If married: make sure to include a copy of your Church marriage certificate with the application.

PLEASE CHECK THE APPROPRIATE BOXES

☐ I am at least 16 years old

☐ I received the Sacrament of Confirmation

☐ I am currently: ☐ Married; Single ☐

☐ Marriage was officiated by: ☐ Catholic Priest or Deacon; ☐ Civil Official

☐ I live: ☐ Alone; ☐ Spouse;☐ Parents;☐ Partner; ☐ Other Single person

☐ I participate at Mass: ☐ Weekly; ☐ Monthly; ☐ Occasionally; ☐ Never

☐ Have you ever joined a non-Catholic church? ☐ Yes; ☐ No

☐ Attendance class certificate requested for baptism at another parish

I confirm that the information above is true and correct.

☐ I have submitted a copy of Confirmation & Church Marriage Certificate
☐ Paid non-refundable donation: _____ Date: _____

Our Lady of Mount Carmel

Signature: _____

Godfather Application

☐ Attending class only
☐ Baptism and class at OLMC
Godfather First & Last Name (Print): _____Age:_____

Address: (Print): _____

City: (Print): _____ / State:_____ / Zip code: _____

Home Phone Number: _____ Cell Number: _____
===

Name of Godchild: _____ Birth date: _____

Parents names: _____

Date of Godchild's Baptism: _____

Name of Baptizing Church:_____

Church Address:_____
===

Special Instructions

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➢ Registration payment required when registration form submitted to the parish office.
➢ Submit with your application with a copy of your Confirmation certificate.
➢ If married: make sure to include a copy of your Church marriage certificate with the application.

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☐ I live: ☐ Alone; ☐ Spouse;☐ Parents;☐ Partner; ☐ Other Single person

☐ I participate at Mass: ☐ Weekly; ☐ Monthly; ☐ Occasionally; ☐ Never

☐ Have you ever joined a non-Catholic church? ☐ Yes; ☐ No

☐ Attendance class certificate requested for baptism at another parish

I confirm that the information above is true and correct.

☐ I have submitted a copy of Confirmation & Church Marriage Certificate
☐ Paid non-refundable donation: _____ Date: _____

Our Lady of Mount Carmel

Signature: _____